AA Group Status Memo A04

### List of team members and their contributions:

|  |  |  |  |
| --- | --- | --- | --- |
| Member: | Contribution: | Evaluation of the contribution (1 – 5) | Responsiveness: (1 -5) |
| Sean Beckstead | Brainstorming, designing and documenting the requirements | 5 | 5 |
| Jake Brinkerhoff | Brainstorming, designing, and drawing | 5 | 5 |
| Robert Kempton | Brainstorming, designing, and drawing | 5 | 5 |
| Loren Wilson | Brainstorming, designing, and drawing | 5 | 5 |
| Lance Walker | Brainstorming, designing, and drawing | 5 | 5 |
|  |  |  |  |

### Top 3 risks / symptoms / actions:

Risk: Symptom: Action:

1. Too big of a scope | Missing features | Work hard, pull together as a group and communicate issues.
2. The Android platform’s complexity is too much to handle | Lack of understanding of Android | A commitment to research Android before project starts.
3. Time management by underestimating each task’s difficulty and time requirement | Dependencies are becoming delayed due to lack of progress on required tasks | We will have to shift resources to necessary tasks to alleviate constraints and have features that can be excluded from final project.

### Critical / significant issues requiring management attention:

At this point we are in a good position and group morale / vision is positive and in the same direction.